

Education Agent Application Form

1. Company Background

Company name

Business Address

Phone Fax

Email Website

ABN

Bank Account Details for Commission Payment

Account name

BSB No Account No

Description of your major business activities:

Number of years in existence Number of staff/counselor

Number of students referred to Australian educational institutes over the past 3 years

High School & ELICOS	TAFE	PRIVATE RTO	Undergraduate	Postgraduate
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Details of Key Directors and Employee/s

Name

Position, Background, qualifications and previous experience

Please list any other Institute/University/Educational Institution you have represented or currently represent in Australia or another country:

3. Understanding of and Complying with ESOS requirements

Are you prepared to regularly monitor The Australian Department of Immigration and Border Protection (DIBP) website (www.immi.gov.au)?

Yes No

Are you prepared to regularly monitor website (www.aei.dest.gov.au AEI/ESOS/)?

Yes No

Have you read the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (the National Code)?

Yes No

Please list the main responsibilities of Agents under the National Code

How will you comply with these obligations?

Do you understand that students coming to Australia on a student visa must have a primary purpose of studying and must study full time?

Yes No

The GTE requirement explicitly addresses whether the individual circumstances of an applicant indicate that their intention is for a temporary stay in Australia.

Are you prepared to follow the Salford College GTE Screening Procedure According to the Salford College Website.

Yes No

Do you understand that you must not make any guarantees about achieving residential status in Australia, but that you can refer students to the DIBP website referred to above?

Yes No

Are you prepared to comply with all requirements of the Institute about advertising and course material, application procedures and providing information to students?

Yes No

Are you prepared only to use material supplied by the Institute to describe the Institute and its courses?

Yes No

Do you have (e-visa) facility for assessment level 2 - 4 applicants?

Yes No

(Internet lodgment of students visa applications is available to citizens who are resident in their country at the time of application from the following countries; Peoples Republic of China, India, Indonesia, Thailand)

4. Description of Potential Market

From which geographical area will your potential market come? Please describe any strengths you have in these regions to justify your choice.

5. Proposal

Please outline the support services you can offer to students

What do you believe is the most effective marketing strategy to employ in your particular area, region or market?

What is the most suitable time of the year to conduct a marketing trip to your region or a visit to your office to recruit students?

Please use the space provided below to include any other information you consider to be of importance to this application.

Please list the name of two (2) referees from The Australian Education Industry who can vouch for you and your company's standing and their contact details.

Name

From

Telephone

Email

Name

From

Telephone

Email

6. Please list your membership with any Association

If yes Please provide your MARA number

7. Are you a Qualified Education Agent Counsellors

Yes No

If you are not a Qualified Education Agent Counsellors are you willing to undertake the QEAC Certification within 3 months of the agreement?

Yes No

8. Please list your membership with any Association

9. Proposed Agreement

Are you prepared to enter into an Agreement with the Institute?

Yes No

Signed by

Date