

## International Student Application Form

Adelaide  Sydney

### 1. COURSES (Please specify the course(s) you want to undertake)

#### Hospitality Management

- SIT40516 Certificate IV in Commercial Cookery  
CRICOS Code 093376J (90 weeks)
- SIT50416 Diploma of Hospitality Management  
CRICOS Code 091054K (129 weeks)
- SIT60316 Advanced Diploma of Hospitality Management  
CRICOS Code 091125M (104 weeks)

#### Business

- BSB50120 Diploma of Business  
CRICOS Code 104944J (52 weeks)
- BSB60120 Advanced Diploma of Business  
CRICOS Code 104945H (52 weeks)

#### English

- ELICOS General English Program  
CRICOS Code 0101601 (52 weeks)

#### Leadership and Management

- BSB50420 Diploma of Leadership and Management  
CRICOS Code 104213M (54 weeks)
- BSB60420 Advanced Diploma of Leadership and Management  
CRICOS Code 104946G (52 weeks)
- BSB50820 Diploma of Project Management  
CRICOS Code 104043B (52 weeks)
- BSB60720 Advanced Diploma of Program Management  
CRICOS Code 104443H (52 weeks)
- BSB80320 Graduate Diploma of Strategic Leadership  
CRICOS Code 104485J (76 weeks)

#### Short Courses

- SITHFAB005 Prepare and Serve Espresso Coffee
- SITHFAB002 Provide Responsible Service of Alcohol

### 2. INTAKE DATE/MONTH

### 3. PERSONAL DETAILS (in block letters as shown on passport)

Male  Female  Other

|                 |                      |                |                      |             |                      |
|-----------------|----------------------|----------------|----------------------|-------------|----------------------|
| First Name      | <input type="text"/> | Last Name      | <input type="text"/> |             |                      |
| Date of Birth   | <input type="text"/> | Place of Birth | <input type="text"/> | Nationality | <input type="text"/> |
| Passport number | <input type="text"/> | Issue Date     | <input type="text"/> | Expiry date | <input type="text"/> |
| Mobile number   | <input type="text"/> | E-mail         | <input type="text"/> |             |                      |

### 4. ADDRESS IN AUSTRALIA (if known)

|                |                      |       |                      |          |                      |
|----------------|----------------------|-------|----------------------|----------|----------------------|
| Street address | <input type="text"/> |       |                      |          |                      |
| Suburb         | <input type="text"/> | State | <input type="text"/> | Postcode | <input type="text"/> |

### 5. HOME COUNTRY ADDRESS

|            |                      |         |                      |            |                      |
|------------|----------------------|---------|----------------------|------------|----------------------|
| Address    | <input type="text"/> |         |                      |            |                      |
| City/State | <input type="text"/> | Country | <input type="text"/> | Postcode   | <input type="text"/> |
|            |                      |         |                      | Home phone | <input type="text"/> |

## 6. EMERGENCY CONTACT

|             |                      |              |                      |
|-------------|----------------------|--------------|----------------------|
| Full name   | <input type="text"/> | Relationship | <input type="text"/> |
| Address     | <input type="text"/> |              |                      |
| City/Suburb | <input type="text"/> | Country      | <input type="text"/> |
|             |                      | Postcode     | <input type="text"/> |
| Email       | <input type="text"/> | Phone        | <input type="text"/> |

## 7. STUDY REASON

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> To get a job                    | <input type="checkbox"/> To get into another course of study       | <input type="checkbox"/> To start my own business         |
| <input type="checkbox"/> It was a requirement of my job  | <input type="checkbox"/> For personal interest of self-development | <input type="checkbox"/> To get a better job or promotion |
| <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> To try for a different career             | <input type="checkbox"/> I wanted extra skills for my job |
|  |  | <input type="checkbox"/> Other reasons                    |

## 8. HAVE YOU HELD OR CURRENTLY HOLD AN AUSTRALIAN VISA?

Yes  No (If YES, please inform visa subclass)

## 9. HAVE YOU STUDIED OR CURRENTLY STUDY IN AUSTRALIA?

Yes  No (If YES, please provide the following details)

Name of Institution

Course and Year of study

Please note that if you are studying in Australia and you want to study in Salford College you might need a release letter from your current education provider as per your student visa conditions.

## 10. WHAT IS THE HIGHEST LEVEL OF QUALIFICATION YOU HAVE OBTAINED?

Eg: Certificate I, II, III, IV/ Diploma/ Advance Diploma/ Bachelors/ Masters / Others

Qualification Name

Year finished  University/Institution

## 11. ARE YOU SEEKING ANY RECOGNITION (credit transfer, exemption or recognition of prior learning (RPL)?)

Yes  No (If YES, you will need to complete additional form/s)

## 12. WHAT IS YOUR CURRENT EMPLOYMENT STATUS?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Full Time Employee                            | <input type="checkbox"/> Self-Employed - not employing other   | <input type="checkbox"/> Unemployed - seeking full-time work |
| <input type="checkbox"/> Part Time Employee                            | <input type="checkbox"/> Self-Employed - employing others      | <input type="checkbox"/> Unemployed - seeking part-time work |
| <input type="checkbox"/> Employed - unpaid worker in a family business | <input type="checkbox"/> Not Employed - not seeking employment |  |

## 13. ENGLISH LANGUAGE PROFICIENCY

Please tick the appropriate box to indicate any English test you have completed within the last two years: (Note: A certified copy must be attached)

|                                |              |                      |                                       |              |                      |
|--------------------------------|--------------|----------------------|---------------------------------------|--------------|----------------------|
| <input type="checkbox"/> IELTS | Result/Score | <input type="text"/> | <input type="checkbox"/> GCE'O' Level | Result/Score | <input type="text"/> |
| <input type="checkbox"/> TOEFL | Result/Score | <input type="text"/> | <input type="checkbox"/> PTE          | Result/Score | <input type="text"/> |

#### 14. DO YOU HAVE AN OVERSEAS STUDENT HEALTH COVER (OSHC)?

Yes  No **If YES**, please provide the following details:

Provider Name

Membership No.  Expiry date

**If NO**, do you want the College to arrange OSHC for you and your family members if applicable?  Yes  No

(Please note that it is mandatory that all international students have paid for OSHC, before applying for a student visa. For more information regarding the premium and type of cover please check BUPA website (<http://www.bupa.com.au/oshc>). OSHC is also provided by other insurance providers. For further information please contact the College ([info@salfordcollege.edu.au](mailto:info@salfordcollege.edu.au))

#### 15. DO YOU REQUIRE AIRPORT PICK UP?\*

Yes  No

\*Charges Apply. Please refer to Terms & Conditions.

If YES, it is your responsibility to send us your flight details when they are available. For more details regarding the charges please contact the College [admissions@salfordcollege.edu.au](mailto:admissions@salfordcollege.edu.au)

#### 16. DO YOU REQUIRE US TO HELP WITH ACCOMMODATION ARRANGEMENTS?\*

Yes  No

**If Yes:**  Homestay  Hostel/Hotel  Student Accommodation

\*Fees Apply. For more details please contact the College via e-mail [admissions@salfordcollege.edu.au](mailto:admissions@salfordcollege.edu.au)

#### 17. DO YOU CONSIDER YOURSELF TO HAVE A MEDICAL CONDITION, DISABILITY OR IMPAIRMENT?

Yes  No **If YES**, please indicate the areas of medical condition, disability, or impairment (You may indicate more than one area)

Hearing/Deaf

Physical

Intellectual

Learning

Mental Illness

Other (Please specify)

Vision

Acquired Brain Impairment

#### 18. HOW DID YOU HEAR ABOUT US

Salford college website

Education Agent

Facebook / Other Social Media

Friend or Relative

Exhibition or Seminar

Google

Other Source (Please specify)

#### 19. DOCUMENTS CHECKLIST:

Passport

Current Visa (if onshore)

IELTS/ PTE/TOEFL/ GCE'O' Certificate

Past and Current CoEs (if onshore)

Academic Certificate and/or Transcripts

Relevant Work Experience, if applicable

Others, Please specify

#### 20. DO YOU HAVE A USI NUMBER (Unique Student Identification Number)?\*

Yes  No

**If YES**, Please specify

\*From 1 January 2015, we, Salford College, can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVET. If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/> on computer or mobile device. Please note that if you would like to specify your gender as 'other' you will need to contact the USI Office for assistance.

**If NO**, Salford College can create a USI account on your behalf. Please see page 7 for USI application through Salford College.

## 22. PRIVACY STATEMENT

Under the Data Provision Requirements 2012, Salford College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Salford College for statistical, regulatory and research purposes. Salford College may disclose your personal information for these purposes to third parties, including Commonwealth and State or Territory Government Departments and authorised agencies; NCVER; Organisations conducting student surveys; and Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing statements of attainment or qualification, and populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including programme administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

## 23. DECLARATION

1. I confirm that I have read a copy of Salford College International student handbook and information available on [https://salfordcollege.edu.au/\\_documents/International-Student-Handbook.pdf](https://salfordcollege.edu.au/_documents/International-Student-Handbook.pdf) and fully understand the requirements of the course.
2. I have read, understood and consent to **the Terms and Conditions of Enrollment, the Fees Payment, terms of payment and Refund Procedures at Salford College** as available on website [https://salfordcollege.edu.au/\\_documents/Salford-College-Students-Terms-and-Conditions-of-Enrolment.pdf](https://salfordcollege.edu.au/_documents/Salford-College-Students-Terms-and-Conditions-of-Enrolment.pdf)
3. I consent to DHA providing Salford College with any information about my visa status from the time of my application to the time of my departure from Australia
4. I understand that this agreement and the availability of complaints and appeals processes do not remove the right of the student to take action under Australia's consumer protection laws.
5. I declare that the information I have provided to the best of my knowledge is true and correct. I understand that any changes to my study plan may be considered detrimental.
6. I agree to allow any photographs, testimonials and videos taken of me, to be used by Salford College for advertising or promotional purpose. I declare that the information provided by me on this form is true and correct, and I understand that this information will be treated as private and confidential and will not be divulged without my written consent, except where Salford College is legally obliged to do so. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

**I agree to pay \$350 application fees (non-refundable)**

### Type of payment:

Credit card       Paypal       Cash       Netbank Transfer

For Netbank transfer account details are:

**ACCOUNT NAME** : SALFORD COLLEGE  
**BSB** : 035039  
**ACCOUNTNO** : 288734

*(Please attach proof of payment along with this application form)*

**Student Signature**

Date

Agent Detail/ Stamp (if any)

Date

## USI application through your RTO (if you do not already have one)

### Application for Unique Student Identifier (USI)

If you would like us, Salford College, to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

I [NAME].....authorise Salford College to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf.

I have read and I consent to the collection, use and disclosure of my personal information (which may include sensitive information) pursuant to the information detailed at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

Town/City of Birth .....  
(please write the name of the Australian or overseas town or city where you were born)

In accordance with section 11 of the Student Identifiers Act 2014, Salford College will securely destroy personal information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose.

Sign\_\_\_\_\_

Date\_\_\_\_\_